

## CORRECTIVE ACTION PLAN

Fire District No. 1, Township of Haddon  
Date of Audit Report: April 28,2022  
Date of Plan: April 28,2022

### FINDING NO. 2020-001

#### Condition

Auditor noted that proper payroll deductions were not being withheld from employees for pensions and health contributions. Also, base salary amounts reported in the quarterly pension reports were not accurate.

#### Recommendation

The Fire District should review on a regular basis all Local Finance Board Notices and implement those applicable to the Fire District on a timely basis. This includes but is not limited to the Fire District applying the provisions of Chapter 78, P.L. 2011 for payroll deductions.

#### Corrective Action

The Board of Fire Commissioners has put in place additional controls that allow for regular updates to be reviewed on all Local Finance Board Notices in the future and that those updates be initiated immediately. In addition, the pension contribution rates have now leveled out to and will remain unchanged which will assist with adhering the deduction provisions.

### FINDING NO. 2020-002

#### Condition

The Fire District did not determine the liability for postemployment dental benefits required to be disclosed in the financial statement and notes to the financial statements.

#### Recommendation

That the Fire District engage an actuary in order to provide the necessary information to comply with Governmental Accounting Standards Board Statement No. 75.

#### Corrective Action

The Board of Fire Commissioners will engage an actuary to determine the liability due to comply with the new regulation. It should be noted that the cost of such actuarial services is more expensive than the overall annual cost of the dental benefits for the District.